

# downtown.

L O N G M O N T

## Longmont Downtown Development Authority Board of Directors Meeting

LOCATION: LDDA Conference Room – 528 Main St. & Cheese Importers – 103 Main St.

December 19, 2018 – 11:10 a.m.

**Present:** John Creighton; Ex-officio Member: City of Longmont, Jim Golden; Chris McGilvray; Kirsten Pellicer; Thaxter Williams

**Absent:** Marcia Martin; Joe Perrotto; Jim Wardell; Del Rae Heiser; Colin Argys

**Staff:** Executive Director, Kimberlee McKee; Emelie Torres

### REGULAR MEETING CALLED TO ORDER AND SILENT ROLL TAKING

1. **BOARD AND EX-OFFICIO MEMBER COMMENTS** - none

2. **APPROVAL OF AGENDA**

**Motion:** Kirsten Pellicer moved to approve the agenda, John Creighton seconded the motion. The motion passed unanimously.

3. **APPROVAL OF MINUTES**

- a. **Motion** to approve the November 28, 2018 Board Minutes – Chris McGilvray moved to approve the minutes, Kirsten Pellicer seconded the motion. The motion passed unanimously.

4. **EXECUTIVE SESSION for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e). (500 Coffman St. Mixed-Use Development Project)**

**Motion:** John Creighton directed Kimberlee to send a letter to the City Council to enter into the purchase and sale agreement of the 500 West parking lot. Chris McGilvray seconded the motion. The motion passed unanimously.

The Board directed Kimberlee to write the letter

5. **PUBLIC INVITED TO BE HEARD (5 MINUTE MAX PER SPEAKER)** - none

6. **CONSENT AGENDA**

- a. Set 2019 meeting dates, times & location  
b. Set 2019 meeting notification spot

**Motion:** John Creighton moved to approve the consent agenda with the changes of combining Board retreat and meeting on February 27, 2019. Chris McGilvray seconded the motion. The motion passed unanimously.

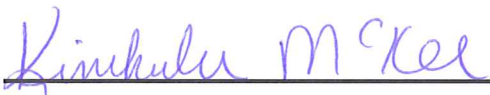
7. **EXECUTIVE DIRECTOR REPORT**

- a. Median Update – Parks Department may not be able to reimburse the DDA of \$5,400 in 2020. Kimberlee asked the Board if the DDA should proceed with funding of the median. The Board directed Kimberlee to move forward with it.

8. **BOARD MEMBER COMMENTS** – Chris asked about the feasibility study on the convention center. Kimberlee stated that LDDA will contribute \$5,000, Visit Longmont will contribute \$50,000, Arts organizations will raise \$75,000, Community Foundation \$5,000, Chamber of Commerce and Longmont EDP at \$2,500 each. Kimberlee wants to make sure that an in-depth feasibility study would be conducted.

9. **ADJOURN: Holiday Luncheon to follow at Cheese Importers, 103 Main St. – 11:24 a.m.** Joseph Perrotto joined the Board at the Luncheon.

Respectfully submitted by:



Kimberlee McKee  
Executive Director, LDDA



Thaxter Williams  
Chairperson, LDDA