

Present: Ex-officio Member: City of Longmont, Jim Golden; Marcia Martin; Kirsten Pellicer; Joe Perrotto; Jim Wardell; Thaxter Williams
Absent: John Creighton; Chris McGilvray
Guests: Berenice Garcia-Tellez; Nathan Say
Staff: Executive Director, Kimberlee McKee; Del Rae Heiser; Colin Argys; Emelie Torres

1. REGULAR MEETING CALLED TO ORDER AND SILENT ROLL TAKING

2. BOARD AND EX-OFFICIO MEMBER COMMENTS – Kirsten shared that Farmer’s Market got to a great start with a mixture of produce and premade food. Kitchen Co. cooking class today will start at the market shopping for ingredients.

3. APPROVAL OF AGENDA – Joe Perrotto moved to approve the agenda, Jim Wardell seconded the motion. The motion passed unanimously.

Motion:

4. APPROVAL OF MINUTES

a. **Motion** to approve the May 22, 2019 Board Minutes – Kirsten Pellicer moved to approve the minutes, Jim Wardell seconded the motion. The motion passed unanimously.

5. PUBLIC INVITED TO BE HEARD (5 MINUTE MAX PER SPEAKER) – none
Marcia arrived at 4:20 p.m.

6. PRESENTATION

a. **Sustainability Presentation** –Berenice Garcia-Tellez from Public Works Dept. presented the City of Longmont’s new Sustainability Program. The plan provides a road map for Longmont to achieve the vision of becoming an engaged community that promotes environmental stewardship, economic vitality, and social equity to create a sustainable and thriving future for all. Benefits to joining the program include support, increased profit, rebates and financing tools. The pilot launched in 2018 and the program should officially launch later in 2019.

7. INCENTIVES

a. Scratch – Façade Grant

Nate Say presented the application for a facade grant at 335 1st Ave. It is a partnership with 300 Suns Brewing offering craft food and craft beer scheduled to open August 1, 2019. Total façade renovation cost is \$160,000 and Nate is applying for the grant to cover the installation of a new hood. Total hood cost is \$40,000 and his grant request is the maximum, \$10,000.

Motion: Kirsten Pellicer moved to approve the façade grant application for \$10,000, Joe Perrotto seconded the motion. The motion passed unanimously.

8. BUSINESS

a. 6th Avenue Plaza Update – the removal of the gazebo will be done by a private contractor. Removal of landscaping and roof will be done by the City Parks Dept. LHDC requested a formal letter stating no cost to them or the associated property for the removal. They also asked to be informed of the plan to replace the planted area within 90 days thereafter.

Motion: KP moved to have Kimberlee craft a letter for the removal of the roof and landscaping by the Parks Dept. Joe Perrotto seconded the motion, the motion passed unanimously

b. Letter regarding 1st & Main Transit Area – Kimberlee shared the draft letter to the City Manager. Everyone agreed to send the letter with minor changes.

9. FINANCIAL UPDATE

- a. 2020 Budget – Construction Fund (E for All; Spell out other initiatives in July) – budget was reviewed by Finance Committee with increase around the new office space, contractor and professional services on Operations and A&E, parking, GID flowers, supplies and software upgrade.
Motion: Jim Wardell moved to approve the budget as presented, Joe Perrotto seconded the motion. The motion passed unanimously.
- b. Parking Study appropriation - \$19,300 update of study
Motion: Joe Perrotto moved to approve the \$19,300 addition to the study. Kirsten Pellicer seconded the motion, the motion passed unanimously.

10. EXECUTIVE DIRECTORS REPORT

- a. Clean & Safe Update – Mark your calendars for July 9th – 2nd READING
 - i. We have interviewed candidates for Rangers.
- b. Moving Week
 - i. July 15 – 19. Packing day is July 10 and Kimberlee asked the Board to help go through and pack files in the basement. Thaxter suggested looking into scanning documents.
 - ii. Light meeting in July – Update from Harold, Kimberlee will go over construction fund and will ask Harold about 1st and Main.
- c. Development Update
 - i. Boston Station Apartments – Kimberlee will continue dialogue with developer.
 - ii. Moe’s Bagels – space in front of the building will need to be planned and possible use of FIP to help augment cost.
 - iii. Jim asked where the bike racks will be located. Del Rae will send the document to Jim.

11. ITEMS FROM STAFF – Colin had to cancel June 21 concert thru consultation with Thaxter and Kimberlee. Thaxter suggested looking at the contract and do a special event sometime this year.

12. BOARD MEMBER COMMENTS – Thaxter recommended for everyone to check out Tangerine being open now. Marcia shared that City sponsored charging stations are being upgraded sometime in July by Charge Point.

13. ADJOURN – 5:41 p.m.

Respectfully submitted by:

Kimberlee McKee
Executive Director, LDDA

Thaxter Williams
Chairperson, LDDA