

ALLEYSCAPE GRANT PROGRAM DESCRIPTION

This grant program is designed for renovation projects that will be completed in conjunction with the Alleyscape Construction Project. This is a reimbursement program with a maximum award of no greater than 25% of the total project cost with a cap of \$10,000 contingent on the scale of the project and available funds. A total of \$100,000 in incentives has been allocated for the West side of Main Street. The reimbursement will be dispersed after the project has been completed and inspected.

The applicant must provide all of the documents indicated on the grant application checklist to be considered for review.

Subsequent requests on the same property will only be reviewed if funds are still available and after all property owners on the west side have had an opportunity to submit an application.

Completed applications must be turned in to the LDDA office at 528 Main St. Longmont, CO 80501 on the 10th of each month. Applications will be reviewed at the LDDA Board of Directors meeting, typically on the fourth Wednesday of each month. Projects may take up to two months for Board review and decision depending upon the scale of the project. Applicants must attend the scheduled Board meeting and present their proposal (maximum five minute presentation).

Upon approval, the applicant has **six months** to **begin** their project. Projects must be **completed within one year** of date of approval. Failure to do so will forfeit the grant.

ALLEYSCAPE GRANT APPLICATION CHECK LIST

- Proof that real and personal property tax payments are up to date for the property and the business applying for the grant.
- Proof that sales taxes payments are up to date for existing businesses only. You can request a print screen of your account from the City Sales Tax Department at (303) 651-8674.
- Two professional contractor estimates of the improvements with an itemization of the costs. (Only 1 contractor bid is necessary if applicant is using the city contractor, DeFalco Construction, during the Alleyscape project.)
- Professional Architectural Design Sketch (to scale showing existing and proposed improvements and including colors and materials to be used.)
- Written approval of building owner if renting.
- Applicants asking for the maximum \$10,000 or an exception to the cap for any of the items listed, must submit the following:
 - Financial documents: complete copies of past two years of business tax returns (if less than two years in business, than two years of personal financials required). Other financial documents may be requested upon review.
- Completed application form.

ALLEYSCAPE GRANT ELIGIBILITY CRITERIA

Eligible criteria include alley facing façade restoration or renovation projects. Elements of the project can include but are not limited to:

- Alley entry way improvements
- Paving improvements
- Paint (addition or removal)
- Hardscape improvements for outdoor seating areas
- Fixing blighted conditions
- Façade improvements
- Lighting improvements
- Drainage improvements (gutters and downspouts)
- Removal/restoration or installation of awnings
- Trash/recycling enclosures

Projects that will not be covered:

- Roofing HVAC
- Interior remodeling
- Landscaping

ALLEYSCAPE GRANT APPLICATION FORM

Applicant

Name of Business _____

Contact Name _____

Address _____

Telephone Work _____

 Home _____

Email _____

Project Information

Building Address _____

Legal Description _____

Ownership _____

Property Owner (if different from applicant)

 Contact Name _____

 Phone _____

 Email _____

 Mailing Address _____

Lease term (if applicable) _____ Lease expiration date _____

CONTRACTOR BID

DeFalco Construction is the contractor for the west side Alleyscape. They will extend pricing to you that is in the contract they have with the city, although not all scope of work is eligible for that rate. Work outside the scope of work contracted with the city will be based on DeFalco's standard pricing. The work for your project must be done in conjunction with the alley construction. Types of work DeFalco can provide include:

- Minor grading issues (direct water away from building, holes, etc.)
- Concrete pavement (remove/replace)
- Decorative concrete pavers
- Aggregate base (gravel for lot)
- Removal/installation of bollards
- Earthwork or dirt removal
- Trash/recycling enclosure (similar materials to alley enclosures)

Deadlines to meet with DeFalco to obtain a bid for your grant application.

300 block: March 15, 2016

400 block: June 15, 2016

500 block: July 15, 2016

Please contact Tony DeFalco to setup a time to discuss your project.

Email: tony@defalcoconstruction.com

Phone: (303) 651-1100