

# downtown.

L O N G M O N T

## LDDA Board of Directors Meeting

528 Main St., Longmont, CO 80501

October 25, 2017 – 4:15 p.m.

**Present:** John Creighton; Ex-officio Member: City of Longmont, Jim Golden; Chris McGilvray; Jeff Moore; Kirsten Pellicer; Thaxter Williams

**Absent:** Joe Perrotto

**Guests:** Josh Young; Jane Hanlon; Duane Leise; Mike Butler; Harold Dominguez; Brien Schumacher

**Staff:** Executive Director, Kimberlee McKee; Del Rae Heiser; Emelie Torres

**1. REGULAR MEETING CALLED TO ORDER AND SILENT ROLL TAKING**

**2. BOARD AND EX-OFFICIO MEMBER COMMENTS**

a. Good News

b. Downtown Feature of the Month – Chris McGilvray featured Aime’s Love Bakery in honor of National Food Day on October 24 and complimented the owners, Jennifer Walter and Morgan Dalton, for their great food and customer service.

**3. APPROVAL OF AGENDA**

**Motion:** Jeff Moore moved to approve the agenda, Thaxter Williams seconded the motion. The motion passed unanimously.

**4. APPROVAL OF MINUTES**

**Motion** to approve the September 27, 2017 Board Minutes: Jeff Moore moved to approve the minutes, Chris McGilvray seconded the motion. The motion passed unanimously.

**5. PUBLIC INVITED TO BE HEARD (5 MINUTE MAX PER SPEAKER) –**

Josh Young, 412 Terry St. - asked when Residential Advisory Group would be formed. Per Kimberlee, application forms are being completed and will be available soon.

Jane Hanlon, 438 Main St. - wanted to find out if there is a resident parking permit program because of parking time limit changes enforced recently.

**6. NEW BUSINESS**

a. **500 Coffman St. Update –**

Thaxter disclosed that he is a current tenant in the building and his lease will expire in 2018.

**EXECUTIVE SESSION for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402. (500 Coffman St. Private-Public Partnership)**

The Board directed Kimberlee to continue conversations as directed on 500 Coffman project.

**2. PRESENTATION**

a. Presentation and discussion of Longmont community response to adults experiencing homelessness

Harold Dominguez, City Manager, presented a slide show of the current condition of homelessness in Longmont and downtown and the new Coordinated Entry system. Illegal campsites are throughout the City, getting a lot of complaints from the community. Many cities around the country with similar issues have not had much success managing the issues. City of Longmont staff cannot manage the issue alone. Community action is needed to be successful in managing the situation.

Levels of individual homelessness – 1) non-chronically homeless, 2) chronically homeless and 3) homeless & refusing assistance. Groups 2 and 3 are growing more.

Coordinated Entry is a new program that the City of Boulder, Boulder County and City of Longmont are collaborating on to manage individuals to be successful in life. HOPE will also help as an after-hours emergency resource for transients. The program requires individuals to register. Two tiers of assistance are 1) Lower need for short-term shelter and 2) Higher need for chronically homeless. Human Service Funding is \$1.26M per year for human service Agencies. New process for allocating funds is 50% for homeless prevention/intervention through RFP and 50% for addressing social determinants of health. The program is also looking at housing, compliance and accountability, public safety, public space maintenance with CPTED and community engagement. Training is available to businesses about handling homelessness. Harold and Mike are volunteering to talk to businesses and community about handling the situation.

- More funding for public safety in 2018 includes the DDA.

Some questions from the Board:

- What is the risk of crime increase with the homeless refusing assistance? Program does not for see an increase.
- Are there bed limitations? They are looking at additional shelters and the goal is to move the individuals into getting jobs and their own place.

*Jeff Moore left at 6 p.m.*

Kimberlee added that the LDDA has information and tips to businesses in handling transient activities called Best Practices for Safety and Transient Activity. These were shared again with Block Captains in the October meeting. Businesses will handout cards with information about the Coordinated Entry Program to homeless individuals. CPTED incentives are being offered to downtown businesses.

### **3. UNFINISHED BUSINESS**

a. City Land Development Code Update – Brien presented a working table with updated information as a follow-up to previous discussions. Brien plans to submit this in the spring of 2018.

Existing Uses clarification – a current non-conforming use of space cannot come back with the same usage of space once it has been vacated for a period of time.

The Board agreed that the draft was fine.

*Brien left at 6:26 p.m.*

b. Parking Update – To follow up from last month's discussion on a shared parking agreement for 323/327 Coffman St. parking lot: the lot currently holds 22 spaces. Kimberlee worked on rough calculations and approximately 10 spaces could be added. Snow removal approximate cost is \$150 per snow event. The Board asked if LDDA and property owner could share the cost. Kimberlee will look into it. LDDA will also install signage, and add striping and slurry to maximize spaces.

**Motion:** John Creighton moved to negotiate the agreement with 1-year minimum lease and up to \$10,000 of improvements to the parking lot, Alex Sammoury seconded the motion. The motion passed unanimously.

Parking time limit changes – Kimberlee proposed that homeowners can park on the street directly in front of their house and exempted from parking time limit. Kimberlee will consult with the City Attorney. Alex suggested looking into Boulder resident parking and permitting.

### **4. FINANCE REPORT** – September report was not ready. LDDA 2018 budget was approved by the City Council.

### **5. EXECUTIVE DIRECTORS REPORT**

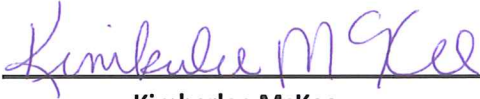
a. Holidays – a video shoot of businesses is scheduled on Nov. 10 to promote holiday shopping. These will be shown on-line. The Board suggested that Kimberlee should ask Channel 8 to show video. An on-line holiday gift guide is also being put together. Holiday BINGO will be printed on the Every Door Direct Mail (EDDM) and will go out to households, businesses and distributed during the Tree Lighting

Ceremony. There is also a Shop Local campaign that the City will help with funding the bags. Holiday characters will roam around downtown to give away t-shirts on Small Business Saturday (Nov. 25).

b. Incentive Updates – gutters added on DIP. CPTED incentives will fund the purchasing of camera.

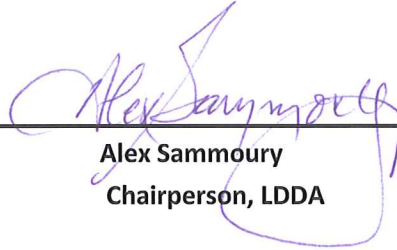
6. **ITEMS FROM STAFF** - none
7. **BOARD MEMBER COMMENTS** - none
8. **ADJOURN** – 6:51 p.m.

Respectfully submitted by:



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**Kimberlee McKee**  
Executive Director, LDDA



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**Alex Sammoury**  
Chairperson, LDDA